

## PRIVACY POLICY

This page is intended to inform users about the management of this website as regards the processing of their personal data, as required by art. 13 and 14 of the European Regulation n.679 / 2016 - General Data Protection Regulation.

This information respects and fully complies with the Recommendation no. 2/2001 that the European authorities for the protection of personal data, gathered in the Group established by art. 29 of the directive n. 95/46 / EC, adopted on 17<sup>th</sup> May 2001 to identify some minimum requirements for the collection of online personal data and, in particular, the arrangements, timing and nature of the information that the data controllers must provide to users when they link to web pages, regardless of the purpose of the link. By consulting this site, data relating to identified or identifiable persons may be processed.

The consent mechanisms will be evident, brief and easily understandable; if the original conditions for which consent was requested were to be changed, for example if the purpose of data processing changed, further consent will be required pursuant to European Regulation no. 679/2016.

All the documents related to collected consents will be kept separate from any other corporate document.

Your personal data will not be disclosed and you are granted the exercise of the rights referred to in Articles. 11-20 of the European Regulation n. 679/2016 by writing to **Novachem s.r.l.**, Via Galvano Fiamma 28, 20129 – Milano (MI). The Data Controller is **Novachem s.r.l.**, with registered office in via Beatrice D'Este 43, 20122 - Milano.

The processing activities connected to the web services of this site take place at the aforementioned location and at the location of the service provider of the site and are handled only by company personnel, or by persons in charge of occasional maintenance operations.

All data collected through the online services offered by Novachem will not in any case be communicated or disseminated to other parties unless expressly consent from the user. The personal data provided by users who request dispatch of informative material (requests for information and so on) are used by Novachem only to perform the service or provision requested and are communicated to third parties only if it is necessary and according to the aforesaid methods.

### Categories of processed data

#### Navigation Data

The information systems and software procedures relied upon to operate this website acquire personal data as part of their standard functioning; the transmission of such data is an inherent feature of Internet communication protocols.

Such information is not collected in order to relate it to identified data subjects, however it might allow user identification after being processed and matched with data held by third parties.

This data category includes IP addresses and/or the domain names of the computers used by any user connecting with this web site, the URI (Uniform Resource Identifier) addresses of the requested resources, the time of such requests, the method used for submitting a given request to the server, returned file size, a numerical code relating to server response status (successfully performed, error, etc.), and other parameters related to the user's operating system and computer environment.

These data are only used to extract anonymous statistical information on website use as well as to check its functioning. Data might be used to establish liability in case computer crimes are committed against the website and may be exhibited to the Judicial Authorities, if the latter makes an explicit request.

#### Data provided voluntarily by users

Sending e-mail messages to the addresses mentioned on this website, which is done on the basis of a freely chosen, explicit, and voluntary option, entails acquisition of the sender's address, which is necessary in order to reply to any request, as well as of such additional personal data as is contained in the message, as well as for data collected through the data collection forms dedicated to online services.

Personal data are processed with automated tools for the time strictly necessary to achieve the purposes for which they were collected.

Specific security measures are observed to prevent data loss, illegal or incorrect use and unauthorized access to data.